

**No. A-12026/01/2021-Admn.I (E.18780)**  
**Ministry of Fisheries, Animal Husbandry and Dairying**  
**Department of Animal Husbandry and Dairying**  
**Establishment (Hqrs.)**

KrishiBhawan, New Delhi - 110 001  
Date: 13<sup>th</sup> June, 2022

**OFFICE MEMORANDUM**

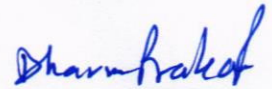
**Subject: Engagement of two (02) consultants for Rajbhasha related work on contract basis in the Ministry of Fisheries, Animal Husbandry and Dairying (Department of Animal Husbandry and Dairying) – amongst retired central govt./state govt./attached/subordinate office.**

The undersigned is directed to say that the Ministry of Fisheries, Animal Husbandry & Dairying (Department of Animal Husbandry and Dairying) proposes to engage two (02) Consultants forrajbhasha related work on contract basis amongst persons retired from Government of India, State Governments, Attached/Sub-ordinate offices of the Government of India previously holding the posts related to translation work from Hindi to English and vice-versa. The details of the posts are enclosed as **Annexure-I**. The short-listed candidates will be considered for engagement as per the requirement of the Ministry.

2. Interested and eligible applicants may submit their particulars “strictly in the enclosed format (**Annexure-II**) along with CV and relevant documents” to Establishment (Hqrs.) Section, Department of Animal Husbandry and Dairying, Room No. 435-A, Krishi Bhawan, New Delhi-110001 latest by **30<sup>th</sup> June, 2022.**

3. The Department of Animal Husbandry and Dairying reserves the right to accept or reject any application without assigning any reason.

**Encls: As above.**



(Dharm Prakash)

Under Secretary to the Government of India

Tele: 011 – 2338 2779

**To,**

- i. All Ministries/Departments of Government of India.
- ii. Director (CS division), Department of Personnel and Training, LokNayakBhawan, New Delhi - with a request to upload the same on DOPT's website.
- iii. NIC with a request to upload this circular on the website of this Department.

**ANNEXURE - I**

**ADVERTISEMENT FOR THE POST OF CONSULTANT (RAJBHASHA)**

<b>1</b>	<b>No. of consultants to be engaged on contract basis</b>	As per requirement
<b>2</b>	<b>Period of engagement</b>	Initially for a period of one year from the date of joining the assignment, which may further be extended on year to year basis, subject to functional requirements and also subject to appraisal of the performance.
<b>3</b>	<b>Age limit</b>	Should not be more than 64 years of age on the last date for receipt of application.
<b>4</b>	<b>Remuneration and entitlement</b>	As per the guidelines of the Department of Expenditure issued vide O.M. No.3-25/2020-E.IIIA, dated 09.12.2020 and as at Annexure III.
<b>5</b>	<b>Place of work</b>	Department of Animal Husbandry and Dairying, Ministry of Fisheries, Animal Husbandry and Dairying, KrishiBhawan, New Delhi.
<b>6</b>	<b>Eligibility</b>	<ol style="list-style-type: none"><li>i. Must have retired from central government/state government/PSUs/Autonomous bodies/statutory bodies as Deputy Director (OL)/Assistant Director (OL) or equivalent level. Retired Senior Translation Officer with five years experience will also be considered.</li><li>ii. Must be well acquainted with the functioning of government/ministeries.</li><li>iii. Having experience of translation from Hindi to English and vice-versa.</li><li>iv. The maximum age limit for all categories of Consultant will be 64 years.</li></ol>
	<b>Desirable</b>	<ul style="list-style-type: none"><li>• Persons having basic knowledge of computer will be given preference.</li></ul>

*Sham Sakel*