

F.No.G-28011/1/2019-Cash-DADF
Government of India
Ministry of Agriculture and Farmers Welfare
(Department of Animal Husbandry, Dairying & Fisheries)
(Cash Section)

Krishi Bhavan, New Delhi-110001
Dated: 26.02.2019

OFFICE MEMORANDUM

Subject: Guidelines on Air Travel on Official Tours – Purchase of air ticket from authorized agent.

The undersigned is directed to refer to guidelines issued by Department vide their OM No. D/o Expenditure OM No.19024/22/2017-E.IV dated 19.07.2017 and dated 27.02.2018, which lays down that in all cases of Air Travel where the Government of India bears the cost of air passage, Air Tickets may be purchased directly from air lines (at Booking counters/office/Website of Airlines) and if needed, by utilizing the services of three Authorized Travel Agents viz M/s Balmer Lawarie & Company Limited(LCL), M/s Ashok Travels & Tours (ATT) and Indian Railways Catering and Tourism Corporation Ltd. (IRCTC).

2. The aforesaid OM also calls for strict compliance of these instructions. While agreeing to a case^{6b} one time relaxation in air travel guidelines with regard to purchased Air Tickets from Authorized travel agent, MoF has advised to ensure strict compliance of extant air travel guidelines by all officials/officers under their administrative control, as henceforth relaxation on account of ignorance/ unawareness about these guidelines would not be considered in future. Circulars issued by Department of Expenditure in this regard are available on their website.

3. All officers/officials of this Department are therefore requested to ensure strict compliance of extant air travel guidelines as henceforth relaxation on account of ignorance/unawareness about these guidelines would not be considered in future.


(Rohit Tewari)

Under Secretary (Cash/Admn.)

To,

1. All Officer/Officials of DADF.
2. All Divisional heads (for circulation to all field offices under their administrative control).
3. NIC (for display on website of DADF).

Copy for Information to: AS&FA/JS(Admn.)