

FORM OF CONFIDENTIAL REPORT FOR TECHNICAL
OFFICERS UNDER THE DEPARTMENT OF ANIMAL
HUSBANDRY AND DAIRYING

Ministry/Department : Ministry of Agriculture,
Department of Animal
Husbandry and Dairying.

Report for the year/period ending,

PART-I

(PERSONAL DATA)

(To be filled by the Ministry/Department)

1. Name of Officer :
2. Date of Birth :
3. Present post and date of appointment thereto :
4. Permanent post if any, held by the officer :
5. Whether the officer belong to Scheduled Castes/Scheduled Tribes :
6. Period of absence from duty on leave, training etc., during the year :
7. Period of service under reporting officer during the year under report. :

PART-II

(To be filled by the officer reported upon)

(Please read carefully the instructions given at the end of the form before filling the entries)

1. Brief description of duties.

2. Please specify the quantitative/physical/financial targets/objectives set for yourself or which were set for you in respect of eight to ten items of work, in order of priority, and your achievement against each target.

Targets

Achievements

