

F. No. 14014-1/2010 Admn- II
Government of India
Ministry of Agriculture
Department of Agriculture and Cooperation

Krishi Bhavan, New Delhi
Dated the 07th April, 2010

To

Subject:- Annual Maintenance/repairing, polishing of various furniture items, upholstery of sofa set, visitors chairs belonging to Department of Animal Husbandry, Dairying & Fisheries.


Sir,

I am directed to invite sealed quotations for repairing of furniture items/articles, ordinary polishing of various furniture, renovation of upholstery of sofa set, visitor chairs as per list attached during the period of one year 2010-11 (i.e. 30-05-2010 to 31-04-2011) on the terms and conditions enumerated in the following paragraphs. In case you are interested in undertaking the work, you are requested to submit your rates in attached proforma duly completed and signed in sealed covers. The tenderer will attach the copies documents in support of experience, list of clients and a copy of valid TIN number. The sealed cover containing the tenders and subscribed as "Quotations for the maintenance/repairing, polishing of various furniture article, upholstery of sofa set, visitor chairs belonging to Department of Animal Husbandry, Dairying & Fisheries during the year 2010-11." under and complete in all respect should be submitted to the Ministry so as to reach the undersigned in Room 436-A, Krishi Bhavan, Rafi Marg, New Delhi-110001 by 11:00 P.M. on 28.04.2010.

2. The Quotations should be accompanied by earnest money of Rs. 5,000/- (Rupees five thousand only) in the form of Demand Draft of any Nationalised Bank in favour of Pay & Accounts Officer, Ministry of Agriculture Deptt. Animal Husbandry, Dairying & Fisheries, New Delhi without which the quotations will not be considered. The earnest money will be returned to all the unsuccessful tender after award of contract.

3. The quotation should be dropped in tender box placed in room No. 436-A within the stipulated time. Quotations received after the scheduled date and time of receipt shall not be opened and considered at all and claim on this account whatsoever shall be entertained. The quotations will be opened on the same day at 3.30 P.M. The tenderers may be present at that time or may, if so desire, depute one of their representatives to be present at the time of opening of tenders.

4. The terms and conditions on which the work will be entrusted to the successful tenderers will be follows:
- (i) **Period** the successful firm will require to do work during the year 2010— 11. The Department shall however, has the right to terminate the contract at any time without assigning any reason therefore.
 - (ii) The work is to be carried out in the premises of the Department of Animal Husbandry, Dairying & Fisheries at Krishi Bhavan, Shastri Bhavan, New Delhi.
 - (iii) Only such work as cannot be done in the office premises would be allowed to be done outside. No extra charges will however be payable on this account.
 - (iv) It will be the responsibility of the contractor to depute at least three good skilled carpenters to this Department every day for the day to day polishing, repairing and renovation job. If the carpenters does not come on any of the working day or fails to the required carpentry work, the work will be got done by the Ministry at the cost of contracted agency.
 - v) The successful tenderer will be required to furnish the security deposit of Rs 5,000/- (Rs. Ten Thousand only) within ten days from the date of acceptance of the tender. The security deposit shall be in the form of demand draft from any Nationalised Bank drawn in favour of Pay & Accounts Officer, Ministry of Agriculture, Department of Animal Husbandry, Dairying & Fisheries. The security deposit money will be refunded only after the expiry of period of contract. The security deposit will be forfeited if agency is found to be unsatisfactory in any respect.
 - vi) The Ministry can terminate the contract at any time without assigning any reason, if the work of the contractor is found unsatisfactory. In this respect the decision of the Ministry will be final and binding on the contractor. The Ministry reserves the right to reject any quotations in whole or in part without assigning reason thereof.
 - vii) The firms must indicate their TIN number, in absence of TIN number application /quotation will be rejected.
5. All the tenderers are requested to read and understand the terms and conditions of the contract as detailed out in the foregoing paragraphs before sending in their quotations, as no change or violation of the aforesaid terms and conditions are permissible once quotations is accepted by this Ministry.


(P.L. Meena)

Under Secretary
Tel. 23382779

Copy to: NIC, AH, D & Fisheries with the request top place the aforesaid notice on the website

<p>Painting of steel furniture</p> <ol style="list-style-type: none">1. Steel Almira (Big)2. Steel almira (small)3. Steel table big4. Steel table small5. Steel rack big6. Steel book case (glass)7. Steel filing cabinet	
<p>Polishing of wooden furniture</p> <ol style="list-style-type: none">8. Wooden almira (big)9. Wooden almira (small)10. Wooden table (big)11. Wooden table (small)12. Wooden rack (big)13. Wooden rack small14. Wooden cushion chair15. Wooden file tray16. Wooden partition per sq. ft.17. Center table18. Wooden Chair19. Stool (small)20. Screen Standing (three piece)21. Door(after scraping) one side22. Window paneling per sq. ft.	
<p>Repair of Steel furniture` Almira</p> <ol style="list-style-type: none">23. Replacement of lock24. Replacement of handle25. Replacement of bush26. Repairing of locking system27. Minor repair28. Adjustment of shelve29. Providing of key30. Providing & fixing of new base. (each)	
<p>Cabinet</p> <ol style="list-style-type: none">31. Supply and fixing of new handle to steel cabinet32. Opening of steel lock33. Replacement of lock & provide duplicate key	
<p>Book case</p> <ol style="list-style-type: none">34. Repairing of lock35. Minor repair to side board of wooden case36. Supply and fixing of plain glass	

<p>Repairing of wooden /steel furniture</p> <p>37. Miner repair of wooden chair with screw/nail</p> <p>38. Miner repair to wooden cushion chair</p> <p>39. Miner repair to steel chair with screw etc.</p> <p>40. Replacement of wheel of revolving chair (rate per wheel)</p> <p>41. Oiling of steel revolving chair</p> <p>42. Supply and fixing of teak wood back seat duly canned to steel chair</p> <p>43. Supply and fixing of teak wood seat duly canned to steel chair</p> <p>44. Renovation of Sofa set (5 seater) complete with Sofa cushion (rubber foam pin hole ISI mark) Foam, Niwar Spring Jute Polish etc. (Rate without cloth)</p> <p>45. Labour charges for replacement of cloth of Sofa Set(center piece) with complete repair and fitting material i.e Niwar, Jute spring, foam etc. (without cloth).</p> <p>46. Labour charges for replacement of cloth of Sofa Set(side piece) with complete repair and fitting material i.e Niwar, Jute spring, foam etc. (without cloth).</p> <p>47. Labour charges for fitting/replacement of cloth Foam of visitor chair with complete repair including Niwar foam, jute.etc. duly stitched (Rate without cloth)</p> <p>48. Renovation of computer chair complete with foam cushion, etc. (without cloth)</p> <p>49. Renovation of high back revolving chair complete with foam cushion etc. (rate without cloth)</p> <p>50. Stitched lose cover of sofa set (5 seater) (rate without cover)</p> <p>51. Stitched lose cover of visitor chair (rate without cover)</p>	
<p>TABLE</p> <p>52. Supply and fitting of inner lock to the drawer Wooden table</p> <p>53. Steel table</p> <p>54. Supply and fixing of Ply Board</p> <p>3 mm,</p> <p>4 mm</p> <p>6 mm</p> <p>55. Miner repair in Wooden table</p> <p>56. Steel table</p> <p>57. Supply & fixing at table top of sunmica (rate per sq. ft)</p> <p>58. Supply and fixing of latch (Kunda Chhpka)</p> <p>a Wooden Almira etc.</p> <p>b Drawer of table</p> <p>59. Supply and fixing of handle to drawer of steel table</p>	

<p>60 Providing and fixing of new channel to table 61. Supply and fixing of knob of wooden table</p>	
<p>Stool, foot Rest, Rack 62 Repair of stool with nail etc. 63. Miner repair to foot rest 64 Providing and fixing of wooden foot rest 65 Miner repair of wooden rack 66. Supply of bolts nut and corner support and fixing shelve in steel rack 67. Fixing of palmate with wooden guties/screw 68 Supply and fixing of metallic rod with brackets for curtains 69 Supply and fixing of metal bracket (each) 70. Stitching charges of curtains with chunnet/without chunnet and rings. 71. Stitching charges of curtains</p>	
<p>Miscellaneous 72. Fixing of nails for hanging photo/wall mirror and clock with gutties and hook 73. Providing and Fixing of coat stand ,hat stand and mirror 74 Supply and fixing of secrete lock to door 75 Supply of new key to secrete lock (rate each key) 76. Repair of secrete lock 77 Supply and fixing of door closer 78 Supply and fixing of new chimta to door closer 79 Supply and fixing to new sprint graries to door closer 80. Oiling of door closer 81. Supply and fitting of window glass 82. Cutting of table glass(rate per sq. ft.) 83. Removing of window partition (rate per sq. ft.) 84. Fitting of steel Desert Cooler in window with nails and gutties and covering of open space with new ply (frame to be given by the Department. 85 Making and fixing of half window complete with material, painting/polishing etc. (per channel) 86 Framing of photo/ scenery 1) with golden frame. 2) with ordinary frame 87. Stitching of back cushion for sofa set (per piece) 88 Supply and fixing of Al Draj 89 Supply and fixing of Chitkani Size 6" 90. Supply & fixing of knob of wooden table 91 Supply of seat cushion with cover for chair Back Seat 92. Fixing of Hot case on the wall with angle iron& board 93. Providing and fixing of door stopper 94 Providing and fixing of dori, stopper& runner to vertical blind</p>	

95. Providing and fixing of beading to wooden item
 i) ¾"
 ii) 1"
- 96 Providing and fixing of hooks for hanging coat (Brass)
- 97 Fixing of exhaust fan to window
- 98 Providing and fixing of Jalli (per sq. ft.)
99. Cutting and fixing of carpet (per sq. ft.)
100. Repairs of wooden frame of sofa set by providing wood.
- 101 Providing and fixing of Aluminum sheet (Per sq.ft)
- 102 Minor repair of door with wood/ ply/ nail etc.
103. Welding per point
- 104 Providing of plastic sheet for doors (rate per sq. inch)
105. Fixing of old letters to name plate(refixing)
106. Providing and fixing frame of AC with wood
- 107 Providing & fixing of new handle/ PU arms to rev. chair (rate per chair)
108. Providing & fixing of coat stand ordinary with mirror and hooks .
- 109 Miner repair in Vertical blinds
- 110 Providing and fixing of new key board for computer table 18" x 18"
111. Providing of new stool 15" x 15"
112. Providing & fixing of cock Jalli (per sq. ft.)
- 113 White cloth for banners good quality (per mt.)
 b) silk cloth for banners good quality (per mt.)
- 114 Writing of letter in Hindi/English in Blue colour per lter—
 size
 i) 1" iii) 3" v) 5"
 ii) 2" iv) 4" vi) 6"
115. Plastic name plate 12" x 4"
116. Brass name plate with brass words 1 ½" & 2" .
 b) rate of brass plate per sq. inch
- 117 Fixing of old name plate
 b) Removing/ of name plate
- 118 Polishing of name plate
- 119 Removing of vertical blind
120. Repairing of screen
- 121 Repair of door handle
- 122 Repair of side rack
- 123 Repair of partition
- 124 Refixing of window after removal of Air Conditioner (window will be provided by the Deptt.)
125. Opening of steel Almira
- 126 Opening of Secrete lock.
- 127 Providing and fixing of telephone bracket
- 128 Providing and fixing of notice board (rate per sq.ft)

129 Change of cloth of notice board 130 P/F of handle lock on the wooden/aluminum doors 131. Repair of work station (Modular) 132 Repair of modular table 133. Providing and fixing of modular wooden board with existing/quality colour- per sq. ft. 134 Repair of cup board 135. Painting on iron sofa set (rate per chair) 136 Repair(welding) of iron sofa chair etc.	
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