

No.21013/01/2007 – Admn-II
 Government of India
 Ministry of Agriculture
 Department of Animal Husbandry, Dairying & Fisheries

Krishi Bhavan, New Delhi
 Dated, 28th May, 2010

To
 As per list.

Subject: Purchase and Installation of water dispenser in the Department of Animal Husbandry, Dairying & Fisheries – invitation of quotations – regarding.

Sir,

I am directed to refer to the captioned subject and to say that the Department of Animal Husbandry, Dairying & Fisheries intends to purchase 31 (Thirty one) water dispensers of reputed companies with branded image in this Department in Krishi Bhavan, New Delhi for which quotations in sealed covers are invited with the following specification:-

Specification	BD 30 HCM HOT & COLD
Cooling System	
Tank Capacity	Approx 3 Liters
Watts	90W
Cooling Capacity	Approx 3 Liters/ hr. 12° C
Heating System	
Tank Capacity	1.0 Liters
Watts	400 to 500
Heating Capacity	5-6 Litters/ hr,
Power supply	220V/50Hz/1Ph
Refrigerant	R 134a

2. The terms and conditions governing the contract are at Annexure-I. The tender form (Annexure-II) duly filled is required to be submitted to the Department in a sealed cover which should be super_scribed as "QUOTATIONS FOR PURCHASE AND INSTALLATION OF WATER DISPENSERS". The quotation shall be submitted along with an earnest money deposit (EMD) of Rs. 2,500 /- (Rupees Two Thousand five hundred only) in the form of demand draft in favour of Pay & Accounts Officer (Sectt.-I), Ministry of Agriculture, Department of Animal Husbandry, Dairying & Fisheries, New Delhi from any scheduled commercial bank. If the successful tenderer declines to act on the offer made by the Department, the EMD shall stand forfeited and no claim on this account shall be entertained. The EMD of unsuccessful tenderers shall be returned/refunded after finalization of the contract.

3 The rates quoted by the bidders should remain valid for acceptance for 45 days from the date of opening of tender.

4 The contract shall normally be awarded to the lowest evaluated bidder whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactory as per the terms and conditions incorporated in the tender letter. The Department reserves the option to select more than one firm for award of contract to ensure uninterrupted service during the currency of the contract. **The bidders are not allowed to alter or modify their bids after expiry of the deadline for receipts of bids. It may be specifically noted that the bids not meeting even the basic cost of the inputs i.e. unreasonably low prices just to undercut and obtain contract are liable to be ignored to maintain the required standards of work being awarded.**

5 The Department reserves the right to reject or to accept any of the quotations, whole or in part without assigning any reason thereof. No conditional bids will be

accepted and such bids are liable to be summarily rejected by the competent authority at its discretion.

7 The sealed quotations, in the prescribed proforma only, are to be dropped in the tender box placed in Room No. 436-A, 4th Floor, Krishi Bhavan, Dr Rajindra Prasad Road, New Delhi-110001 latest by **11.00 A.M on 15/06/2010**. The quotations shall be opened on the same date at 3.00 PM in the presence of bidders who may like to be present. *It may be specifically noted that the quotations are required to be submitted with necessary documents and in the prescribed proforma only (Annexure-II).*

8 The prospective bidders are free to seek any clarifications, regarding the kind of arrangement the Department is looking for. The Section Officer (Admn), Room No.531, Krishi Bhawan, New Delhi-110001 (Telephone No. 23385116) may be contacted with prior appointment on any working day before tender opening. You may submit your quotations accordingly, if interested.

Yours faithfully,



(Subhash Chand Khatri)

Under Secretary to the Govt. of India

Tele: 23382779

Copy to: NIC-AHD – for placing/uploading this on the website of the Department.

TERMS AND CONDITIONS

(Letter No.21013/01/2007-Admn dated -28th May, 2010)

1. The contract shall be for providing water dispenser as per the requirement of the Department depending upon the location of the rooms. The tentative details have been indicated in the quotation letter and the requirement may vary as may be decided by the Department from time to time. **This shall be kept in view by the prospective bidders while submitting their quotations. The arrangement has to be made operative from 20th June, 2010 positively. The work besides providing water dispenser also include installation.**
2. If in any case, the firm is not able to do the work, the same shall be got done from some other firm or from the open market at the cost of the contractor and the extra expenditure incurred thereon shall be recovered from him. This shall entail the termination of the contract, forfeiture of the performance security and debar for any future contracts from the Department for at least three years.
3. The contractor shall be responsible for payment of wages/ settlement of dues with workers engaged by the firm as per prevailing labour/ wage laws in force in NCT of Delhi. All matters/disputes pertaining to the tender and the rest of the contract shall be settled by the Head of the Department or officer nominated by him for the purpose. The contract terms are interpretable under applicable Indian Laws within the jurisdiction of NCT of Delhi.
4. **The damage caused, if any, to property of the Government through negligence or otherwise, shall be at the risk, cost and responsibility of the contractor. The contractor shall also be responsible solely/exclusively for safety of its workers deployed and the Department in no way shall be responsible for this.** No extra payment/compensation whatsoever on account of natural calamity/ accident or otherwise will be made to the firm or its manpower by the Department except the rates permitted under this contract.
5. No advance payment will be made. The payment shall be made after the delivery.
6. The Department reserves the right to terminate the contract at any time during the contract period if the services of the contractor are not found satisfactory or it does not follow the terms/conditions of the contract.



(Subhash Chand Khatri)
Under Secretary (Admn)
Tele No.23382779

PROFORMA

To

The Under Secretary(Admn),
Ministry of Agriculture,
Department of Animal Husbandry, Dairying & Fisheries,
Room No. 436-A Krishi Bhavan,
New Delhi-110001.

Subject: Providing of water dispenser in the Department of Animal Husbandry, Dairying & Fisheries.

Sir,

I/we intend to submit the quotation on the subject captioned above and hereby consent to agree/ accept all the terms and conditions stipulated in Department of Animal Husbandry, Dairying & Fisheries letter No.13012/01/2010-Admn dated 29/03/2010. The rates quoted are as indicated below:-

S. N.	Item		
1.	Supply of water dispensers with following specifications including installation;	Rate (in Rupees) per dispenser in lump sum, including installation/maintenance charges and filling of water etc. (Both in figures and words) Rs. _____	
	Specification		BD 30 HCM HOT & COLD
	Cooling System		
	Tank Capacity		Approx 3 Liters
	Watts		90W
	Cooling Capacity		Approx 3 Liters/ hr 12° C
	Heating System		
	Tank Capacity		1.0 Liters
	Watts		400 to 500
	Heating Capacity		5-6 Liters/ hr,
	Power supply		220V/50Hz/1Ph
	Refrigerant	R 134a	
2.	EMD Details (Amount, Name of Bank Branch, DD date and No.)		
4.	The details of the PAN and other statutory registration.		

2. I/we undertake that documents are genuine/authentic and nothing material has been concealed and that I /we are not debarred by any Government organization and competent to apply for the contract. I/we understand that the contract is liable to be cancelled, if found to be having obtained, through fraudulent means/concealment of information.

(Signature of Authorized Signatory)

Name of the bidder:

Complete Address :
Address (Works), if any & Contact No.